

Grants Committee Meeting

July 11, 2018

MINUTES

Members Present:

Stephen Reeb, Chairman
June Chartrand
Susan Gruberman
John West

Members Excused:

Carol Clark, Vice Chairman
Willie Dancy
Roy Mosley, Jr.

Staff Present:

Terry Beach, Executive Director
Jennifer Little, Administrative Assistant

Others Present:

Fred Boch, St. Clair County Board Member
Mike Buehlhorn
Shirley West

Chairman Reeb called the meeting to order at 5:30 p.m. in the IGD Administrative Conference Room.

Attendees rose and recited the Pledge of Allegiance.

Chairman Reeb asked if there were comments from the public on the agenda. There were no public comments.

Upon a motion by Mr. West, and a second by Mrs. Chartrand, the minutes from the June 13, 2018 Grants Committee meeting were approved unanimously.

Upon a motion by Mrs. Gruberman, and a second by Mrs. Chartrand, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of June, 2018 was approved unanimously.

Upon a motion by Mrs. Chartrand, and a second by Mrs. Gruberman, the Check Register Summaries for the pay periods in the month of June, 2018 were approved unanimously and placed on file. IGD financial statements were present for review.

There were no questions concerning the Community Services Group and the report was placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. West, and a second by Mrs. Gruberman, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Resolutions

None

Old Business

None

New Business

A. Director's Report

Terry Beach reminded members the LIHEAP program ended May 31st; the state-funded program, PIPP – Percentage of Income Payment Plan, is in place and is currently recertifying participants. Mr. Beach explained the PIPP program is funded by the state and makes up approximately 5-10% of IGD funding.

IGD's outside audit conducted by WIPFLI, a national agency out of Milwaukee, Wisconsin, was completed two weeks ago. Auditors were here for one week. Mr. Beach stated the exit interview reflected there were no findings, no management recommendations, and no observations. The official letter will be posted on the county website and social media once it is received.

Mr. Beach stated the State of Illinois receives federal funding and allocates those funds to agencies such as IGD. 95% of IGD's budget consists of federal funding; approximately half of that is funneled through the state first. The state recently monitored the LIHEAP and Weatherization programs. Mr. Beach stated the Weatherization exit was good; the letter IGD received was flawless. He added IGD inspectors/energy auditors go through extensive training. Mr. Beach stated the LIHEAP exit reflected all files were organized, all documents were in place, and income verifications were solid. He explained roughly 1,000 files are randomly pulled from approximately 8,400 files; monitors were very pleased with the files they pulled.

Mr. Beach, Rick Stubblefield, John Hughes, and Tim Cantwell recently traveled with Chairman Kern to Washington, D.C. to attend the Association of Defense Communities, ADC, Annual Conference where the Chairman received the prestigious Community Leadership Award.

Mr. Beach informed members he leaves tomorrow for NACo, National Association of Counties, Annual Conference held in Nashville, Tennessee. He is the County's sole representative. Most of the meetings fall over the weekend as many of the 3,000 delegates have work obligations through the week. Mr. Beach explained 90% of the attendees are elected county officials and 10%, such as himself, are appointed. Another affiliate the National Association for County Community and Economic Development, NACCED, will also be at the conference. The conference will last five days with subcommittees and training sessions taking place on Saturday and Sunday. Mrs. Chartrand commented she previously attended the conferences in Philadelphia and Richmond and noted they are very involved and busy the entire time. Mr. West expressed his appreciation for the social media posts and pictures as it keeps members abreast and can be shared with constituents.

Mr. Beach distributed an updated IGD Organizational Chart to members. He noted IGD has 37 full-time employees and complimented IGD's diversity amongst its staff. Mr. Beach reminded them they can direct constituents to himself or his assistant Jennifer Little at any time.

Other Comments

Adjournment

Chairman Reeb entertained a motion to adjourn. On a motion by Mrs. Chartrand, and a second by Mrs. Gruberman, Chairman Reeb adjourned the meeting at 5:43 p.m.